

TENDER DOCUMENT

**NIT/IT-01/2023**

FOR

**200 MBPS INTERNET LEASE LINE  
ON FIBER CABLE**

AT

INTERNATIONAL CENTER FOR GENETIC ENGINEERING & BIOTECHNOLOGY (ICGEB)

Aruna Asaf Ali Marg, New Delhi – 110067

Website: [www.icgeb.res.in](http://www.icgeb.res.in)

## **TENDER NOTICE**

### **INTRODUCTORY NOTE:**

ICGEB is an international organization dedicated to advanced research and training in molecular biology and biotechnology, with special regard to the need of the developing world. ICGEB, New Delhi Component has been given privileges and immunities as for other UN Organizations in India vide Government of India's gazette notification no. 216, SO 403(E) dated 12 April 1988.

ICGEB invites sealed Bids to meet the immediate requirement for the work of Supply, Installation, Testing and Commissioning of 200 MBPS INTERNET LEASE LINE ON FIBER CABLE in the ICGEB Campus within short time span, from contractors who possess adequate resources and trained/skilled manpower to carry out the said work.

1. ICGEB invites sealed Bids from the intending Bidders for the work of Supply, Installation, Testing and Commissioning of 200 MBPS INTERNET LEASE LINE ON FIBER CABLE in the ICGEB Campus. Sealed Bids from the Bidders shall be received by **15:00 hours on or before 12th May, 2023**
2. Bid Documents comprising instruction to Bidders, Bid Forms, Technical Specifications and Terms & Conditions can be downloaded from the website of the ICGEB <http://www.icgeb.res.in/ndinfo.htm> and by clicking on the link 'announcements and notices'.
3. Bid Documents duly filled, shall be submitted in a sealed envelope bearing the words "Supply, Installation, Testing and Commissioning of 200 MBPS INTERNET LEASE LINE ON FIBER CABLE at the ICGEB, New Delhi Component".
4. **Bids must be accompanied by Earnest Money Deposit (EMD) covering an amount equivalent to Rs.14,000/- (Fourteen thousand only) and Tender Fee of Rs 500/- (Five hundred only) in the form of DD issued by any Commercial Bank in favour of "ICGEB, New Delhi" payable at New Delhi.**
5. Technical Bids shall be opened in presence of the Bidders and or their representatives at ICGEB in front of the 'Bid Evaluation Committee'.
6. Bids should comply in all respects with the instruction to Bidders in the Bid Document.
7. Award of the contract for providing the work of Supply, Installation, Testing and Commissioning of 200 MBPS INTERNET LEASE LINE ON FIBER CABLE in the ICGEB Campus will be made to the Bidder whose Bid has been determined to be substantially responsive from both technical and financial consideration by the Bid Evaluation Committee.
8. ICGEB reserves all rights to reject any /all Bids received or /and accept any Bid or part of Bid or multiple Bids without assigning any reason.
9. Any Corrigendum/Amendments in respect of above tender shall be issued on website <http://www.icgeb.res.in/ndinfo.htm> only. Bidders should take into account any corrigendum published on the tender document before submitting their bids

### IMPORTANT INFORMATION

<b>Name of Work</b>	Supply, Installation, Testing and Commissioning of 200 MBPS INTERNET LEASE LINEON FIBER CABLE
<b>Tender No.</b>	<b>NIT/IT-01/2023</b>
<b>Earnest Money Deposit (EMD) &amp; Tender Fee</b>	EMD of Rs. 14,000/- (Rupees Fourteen thousand only) & Tender Fee of Rs 500/- ( five hundred only) in the form of separate demand draft to be drawn in favour of <b>ICGEB, New Delhi.</b>
<b>Distribution of Tender Document</b>	can be downloaded from the website of the ICGEB <a href="http://www.icgeb.res.in/ndinfo.htm">http://www.icgeb.res.in/ndinfo.htm</a>
<b>Pre Bid meeting</b>	16.00 hours on 5 <sup>th</sup> May, 2023
<b>Last Date and time for Bid Submission</b>	<b>15.00 hours on or before 12<sup>st</sup> May 2023.</b>
<b>Address at which Bid is to be submitted</b>	Should be dropped in the tender box at the reception of International Centre for Genetic Engineering & Biotechnology, Aruna Asaf Ali Marg, New Delhi – 110067.
<b>Date,&amp;Time of opening of the Technical Bid</b>	<b>16:00 hours on 12<sup>st</sup> May, 2023.</b>
<b>Date, Time &amp; Place of opening of the Financial Bid</b>	Technically qualified bidders will be called for financial bid
<b>Method of selection</b>	The interested Firms/Individuals will be required to submit the Technical and Financial proposals separately. The Financial Proposals of the Firms/Individuals that qualify the Technical Evaluation will be considered. Further, the Firm/Individual having the least quote (L1) in its financial proposal will be awarded the contract.

## MINIMUM ELIGIBILITY CRITERIA:

The bidder should meet the following Eligibility Criteria and must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their official letterheads to the fairness of these documents while submitting the bid. The bids received without the documentary evidence will be rejected outright.

1. The Bidder, should submit the turnover per annum for the last three audited years (2019-20, 20-21 & 21-22) in similar kind of business with documentary evidence.
2. Copies of the work order and completion certificate successfully executed for similar kind work during the last 5 years for reputed Public Ltd. Companies, Public sector, Govt. Institutions and autonomous bodies in the following manner.
3. A) Bidder should have successfully completed one single assignment of similar kind for Rs.7,50,000/-  
B) Two similar work of Rs 3,50,000/- each  
C) Three Similar work of Rs 2,20,000/-each.
4. The bidder should have valid **GST/TIN, Service Tax**, registration certificates from relevant authorities (provide latest receipts/challans for documentary evidence).
5. The bidder should submit PAN number with documentary evidence
6. All the bidders shall have to produce documentary evidence for the satisfactory completion of similar works as mentioned above executed by them from the concerned authorities.
7. The Company / Firm / Individual, any Partners of the firm should not be black listed by any PSU or Government departments/ UN or its agencies/ institutions/ private organisations in respect of any assignments or behaviour of any Partner/ employee. The firm / Individual will provide an undertaking that such Partner/ employee will not be involved in the said contract, directly or indirectly.
8. An undertaking should be submitted that there are no legal suits / criminal cases pending against the Firm and its Proprietor/Partners or having not been earlier convicted on grounds of moral turpitude or for violation of laws in force.
9. All entries in the Application form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached.
10. No deviations in respect of NIT conditions are acceptable.
11. ICGEB reserves the right to visit the working sites mentioned by bidders as proof of experience to ascertain the quality of service rendered. The bidder will have to arrange for such visit.



## GENERAL TERMS AND CONDITIONS OF THE BID

**Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.**

### 1. PRE-BID MEETING & QUERY:

- a. The Pre-Bid Meeting shall be hosted by **ICGEB on 05/05/2023 at 16.00 hours.**
- b. The Bidder or its official representative will be invited to attend the pre-bid meeting.
- c. The purpose of the meeting is to provide Bidders information regarding the Tender, project requirements, and opportunity to seek clarifications regarding any aspect of the Tender Document and the assignment.
- d. ICGEB may make modifications to the Tender Document if felt necessary as a result of the Pre-bid meeting. All such modifications made to the Tender Document by ICGEB will be issued as a corrigendum to the Tender.
- e. Any such modifications resulting out of the Pre-bid meeting will be circulated to the Bidders through website [www.icgeb.res.in](http://www.icgeb.res.in) or by email.
- f. ICGEB will not be responsible for non-receipt of corrigendum/modifications published/sent by ICGEB to the Bidder.

### 2. PREPARATION AND SUBMISSION OF THE BID DOCUMENT:

The Bidder is expected to examine all instructions, forms, terms & conditions and specifications stated in the Bid Documents. Failure to furnish all information required in the Bid Document or submission of a Bid not substantially responding to the Bid Documents in every respect will be at the Bidder's risk and may result in the rejection of the Bid. The following sections of the Bid Documents must be completed and submitted by the Bidder:

### 3. TECHNICAL BID (Part – I):

- Technical Bid Form.
- Certificate of registration (GST ,PAN).
- Documentary evidence for minimum qualifying criteria.
- EMD DD of Rs. 14,000/-.
- Turnover certificates of last 3 years (Annexure – B).
- Undertakings / declaration certificates (Annexure – C)
- Tender Document (duly signed on all pages).

#### 4. FINANCIAL BID (Part – II):

- Price Bid (Schedule of Rates)

##### **BID PRICE:**

The Bidder shall mention on the Schedule of Rates enclosed to this document, the asking price for Supply, installation, testing and commissioning of Internet Lease Line in ICGEB Campus. The cost break-up should be clearly detailed and GST / sales/ service and other taxes already paid or payable should be shown separately. If the tax rates are not shown separately, it will be deemed to be included in the quoted price and dealt with, accordingly.

In this bid the bidder is required to quote his items rates/prices for the works mentioned in the scope of work & technical specifications. The rates/price should be inclusive of all material cost, labour, services, charges for the plant/machinery/tools & tackles required for work, freight, Insurance, Govt. duties, Excluding GST.

Quoted rates deemed to cover all the items & works which may be required for completeness for functioning of total system, even though they may not have been explicitly mentioned in the scope and schedule of works.

No charges towards price escalation, site difficulties shall be payable extra or separately. It is mandatory on bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure to adhere to this condition will lead to rejection of tender.

#### 5. EARNEST MONEY DEPOSIT:

Earnest money deposit amount equivalent to Rs. 14,000/- (Rupees fourteen thousand) & Tender Fee of Rs 500/- (Five hundred only) in the form of DD issued by any Commercial Bank in favour of International Centre for Genetic Engineering & Biotechnology payable at New Delhi must accompany the Technical Bid. The E.M.D. shall be valid for the term of the contract. Bids not accompanied by E.M.D. shall be rejected. E.M.D. of unsuccessful Bidders will be returned as early as possible. The E.M.D. shall be forfeited if a Bidder withdraws its Bid during the period of validity.

6. **PERIOD OF VALIDITY.** Bids shall remain valid for **180 days** after last date for bid submission prescribed by ICGEB which may be extended with mutually agreed terms. A bid valid for a shorter period may be rejected by ICGEB as non-responsive.

7. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract

#### 8. **Payment terms:**

Payment will be released quarterly after satisfactory services as per terms & conditions. GST as

applicable.

9. **Completion Time:** Time limit for completion of the work is 15 days from the date of the order issued. The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within the given time from the date of issue of work order. The successful bidder has to submit the time & activity chart for the completion of work.  
  
Availability of any kind of shut down will be subject to supply of all the material at site and time frame agreed upon by ICGEB. Any delay in completing the work for reasons attributable to the contractor is liable for liquidated damages. Under the force-major conditions or delay due to reasons beyond control of the contractor, ICGEB may grant suitable time extension for which the contractor has to request along with the justification/ reasons well in advance to the Director, ICGEB for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Director will be final and binding on the bidder/contractor.
10. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tenders should be unconditional.
11. **Site condition:** Before quoting, the contractor must visit the site to inspect the work and shall fully acquaint himself about the conditions and scope of work with regard to accessibility of site required for the satisfactory execution of work. along with site visit certificate No compensation on account of any site difficulties will be entertained, at a later date, after award of the works.
12. **Guarantee/Defect Liability Period:** The contractor should guarantee for the works / items executed / supplied by him against the manufacturing / engineering defect and bad material / workmanship for a period of one year from the date of acceptance by ICGEB. During this period if any replacement of items and/or repairs / rectification is needed, the same should be replaced / repaired free of cost to ICGEB.
13. **Tender Rejection:** ICGEB reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the centre in this regard will be binding on all the bidders. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Director, ICGEB reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender.
14. THE BIDDER IS EXPECTED TO EXAMINE ALL INSTRUCTIONS, forms, terms and conditions in the bidding documents. Failure to furnish all information required in the bidding documents or submitting a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.
15. THE BIDDER SHALL BEAR ALL THE COSTS associated with the preparation and submission of its bid, and ICGEB in no case will be responsible or liable for these costs, regardless of the conduct or outcome of



the bidding process.

16. **PROFESSIONAL EXCELLENCE AND ETHICS:** ICGEB requires that all Bidders participating in this Bid adhere to the highest ethical standards, both during the selection process and throughout the execution of the contract.
17. **FAILURE OF THE SUCCESSFUL BIDDER** to comply with all the requirements shall constitute sufficient grounds for the annulment of the award, in which event ICGEB may make the award to the next lowest evaluated bidder or call for new bids.
18. **THE TENDERING AUTHORITY RESERVES THE RIGHT TO ACCEPT ANY BID** not necessarily the lowest, reject any bid without assigning any reasons for entering into the Rate Contract.
19. **CONDITIONAL BIDS:** If a bidder imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his bid is liable to be summarily rejected.
20. The Work shall be done as per schedule of items, specification terms and conditions and instruction of Engineer-in-charge on as and when required basis.
21. The rates shall be inclusive of cartage/ loading unloading or any other expenses. GST should be clearly shown separately. Rate must be valid and firm for a period of one year from the date of award of contract/Letter.
22. Escalation: No Extra charge or any escalation charge will be paid by ICGEB.
23. 5) Inferior and Poor quality material shall not be accepted.
24. 6) The contractor will have to undertake responsibility of accidents etc. for his persons working on site and same will be on stamped paper of Rs.50/100 or the appropriate value (if revised by Govt) The cost of stamp will be borne by the contractor.
25. The Contractor shall clean the site after completion of work. Any dismantled material shall be stacked in designated place as instructed by the Engineer-in-charge.
26. 10) Charges for scaffolding or jhula if any, will be considered included in the quoted rates and no extra amount will be paid on this account.
27. 11) Measurement shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative.
28. 12) All materials brought at site shall be got approved from the Engineer in charge.
29. 13) Contractor shall carry out the various tests as enumerated in CPWD/BIS specification at his own cost.



30. ) Quantities are indicative and likely to vary. Bidder will have no objection for variation in quantities thereon. Payment will be as per actual work executed. 10% ± deviation in quantities would be permitted.
31. 16) The Director, ICGEB reserves the right to cancel any or all the tenders without assigning any reason.
32. In case the bidder resiles from the offer within the validity of tender or contractor fails to work as per specification after issue of the award letter, the earnest money and performance guarantee will be forfeited. Other suitable administrative punitive action may also have imposed as deemed fit.
33. Contractor should depute a qualified supervisor dedicated for this site, who will co-ordinate work execution activities and interact with the ICGEB representative responsible for supervision of work. Without a Supervisor, work will not be allowed. All the persons deployed at ICGEB site should carry valid gate-passes. Any negligence/offence on their part will attract immediate removal from site.
34. The contractor will provide for all necessary materials, tools, equipment, measuring instruments and working consumables etc., needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same.
35. Watch and Ward of all material till the system is taken over by ICGEB shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
36. During execution of work, the contractor should follow all standard norms of safety measures / precautions to avoid accidents / damages to man, machines and buildings. On non-adherence of this clause, suitable fines as decided by the Director, ICGEB shall be imposed.
37. Challan: No material belonging to the contractor whether consumable or non-consumable should be brought inside the ICGEB campus without proper entry at the main gate nor any material should be taken out without proper gate pass issued by the icgeb. List of all inwards / outwards challan to be maintained by the contractor with a copy mark to ICGEB.
38. ICGEB will provide free water and electricity during installation work at ICGEB at one point. The contractor has to make his own arrangements for installation of power and water from that point as per his requirements.
39. Tender once submitted will remain with ICGEB and will never be returned to the bidders.
40. Termination of Contract: The Director, ICGEB reserves the right to terminate the contract on account of poor workmanship, failure to mobilise the site within 30 days, non-compliance of set norms/ specifications for the works, delay in progress of work, violation of any contract provisions by the contractor. In such case the contractor is liable to pay liquidated damages @ 10% of tendered value besides performance security / EMD.

## **SPECIAL TERMS AND CONDITION**

### **1. GENERAL STANDARD**

These standards are intended to describe a quality fiber cabling and active switches work using all new equipment, parts, materials, components installation, and service techniques. This is a lump sum contract. Any item which is essential for the completion of the job but inadvertently not mentioned in the Schedule of Quantities shall have to be executed by the Bidder within the quoted rate and nothing extra would be paid

### **2. PROJECT EXECUTION AND MANAGEMENT**

The successful bidder shall ensure that senior planning and erection personnel from its organization are assigned exclusively for this project. The successful bidder shall appoint one senior supervisor who shall be posted at the site on full time basis during execution of work.

### **3. GUARANTEE AND MAINTENANCE**

3.1 Guarantee - The successful bidder shall guarantee all equipment parts, materials and workmanship furnished for the installation. The guarantee warrants replacing parts. All failed parts during guarantee period shall be replaced without any cost to ICGEB and such replacement shall be factory approved new, equal or better than original. All expenses for labour, tools, materials, transportation, insurance, etc., required in performance of guarantee work shall be at the successful bidder's expense.

3.2 Maintenance - The successful bidder shall maintain the given work in a first class and safe manner during the guarantee period. Such maintenance shall be for the entire work. Responsibility entails unlimited call back service including weekends and holidays during the period of guarantee. The successful bidder shall maintain the work and its accessories in a professional, first class manner.

### **4 DRAWINGS, IF ANY-**

Before commencing the work, the bidder shall prepare and submit all drawings in required number necessary to show the general arrangement and details of the work. Manufacturer's drawings, catalogues, pamphlets and other documents submitted for approval shall be in two sets.

### **5. PAINTING**

All exposed metal work furnished under these specifications, unless otherwise specified, shall be shop and properly painted. Shop coats of paint that have become marred during shipment or erection, shall be cleaned off with mineral spirits, wire brushed and spot painted over the affected areas, then coated with enamel paint to match the finish over the adjoining shop painted surface. HDPE Pipes should also painted as per wall mounted area color..

## **6. TOOLS AND TACKLES**

All tools, tackles, supports and staging etc. required for erection and assembly of the equipment and installation covered in the contract shall be provided by the successful bidder himself. In addition, all other materials such as foundation bolts, nuts, etc., required for the installation of the equipment shall also be provided by the successful bidder at his cost.

## **7. TESTING AND HANDING OVER**

i) The contractor shall carry out test run for minimum 15 days from the date of installation in the presence of representatives of ICGEB to establish satisfactory functioning of the installation.

ii) The Installations shall be handed over to ICGEB after satisfactory testing along with Two sets of completion documents each consisting of:

a) Detailed equipment's data and catalogues.

b) Manufacturer's maintenance chart including Check chart and Lubrication chart and maintenance manual.

c) Set of "AS INSTALLED DRAWINGS" showing layouts, equipment details, electrical power & control wiring diagrams etc.

iii) Submission of the above documents shall form a pre-condition for the final acceptance of the installation and final payment.

## **8. SAFETY PRECAUTIONS**

i) A competent and authorized Supervisor/Erector shall be on the site whenever the successful bidder's men are at work. The supervisor/Erector should ensure that all plant and machinery used on the site are rendered safe for working and meets with the Indian or International safety standards applicable for the use and operation of such machinery. The supervisor/erector should also ensure that the workmen at site are made to use safety appliances such as safety belts, life lines, helmets, etc.

ii) It is entirely the responsibility of the successful bidder to practice the principles of 'SAFETY FIRST' during the entire tenure of work with adequate insurance covering injury or death of workmen, loss by theft or damage to materials and property and third party.

iii) The successful bidder should clear the site of all debris every day to avoid accidents. In case this is not done, the Owner may engage necessary labour to maintain the cleanliness of the premises and removal of debris and recover all or part of the expenditure so incurred from the successful bidder.

iv) The successful bidder shall, at his own cost, ensure that all of his personnel, employees, workmen and other associated persons working with him at the site are adequately insured as per labour laws and statutory provisions. The successful bidder shall be responsible for all injuries/damages to men, materials and properties etc., which



may arise from the operations or negligence of himself and/or his sub- contractor and indemnify ICGEB for all such expenses, which shall be solely to successful bidder's own account.

**9. Jurisdiction –**

Any dispute arising out of this contract will be in accordance with the principle of international laws.

**10. SITE VISIT:**

Interested Bidders may visit the ICGEB Campus before submission of the bid. For site visit, please contact Mr. Ravindra Kumar Ravi IT In-charge Tel: 26741358, 26742357 on any working day (Monday to Friday) between 10:00 to 17:00 hours

**11. FORMAT AND PREPARATION OF THE BID:**

The Bidder shall prepare the Technical Bid and Financial Bid and place them in two separate sealed covers, clearly marking each as "Technical Bid" and "Financial Bid". Name of firm / proprietor, address & contact no. should be mentioned clearly on both the envelopes. These should further be placed in a large size envelope with the same information on it. Both Technical & Financial Bids, along with documents required to be submitted, shall be signed by the Bidder and a person duly authorized by the Bidder to, on each page. Written power of attorney accompanying the Bid shall indicate necessary authorization. Any correction in the Bid shall be initialed by the person signing the Bid.

**12. SUBMISSION OF BID:**

The Bid in two parts, one containing the Technical Bid and the other containing the Financial Bid shall be placed in two separate sealed envelopes clearly marked as below:

- i. "Bid for "Supply, Installation, Testing and Commissioning of Internet Lease Line - Technical Bid"
- ii. "Bid for "Supply, Installation, Testing and Commissioning of Internet Lease Line in the ICGEB Campus - Financial Bid"

The sealed envelope having the Technical Bid shall contain the Technical Bid Form, Declaration Certificates, Demand drafts for Tender fee and E.M.D, documents establishing eligibility of offered services and a complete set of the Bid Document stamped & signed on all the pages.

The other sealed envelope will contain the Financial Bid which shall include Schedule of Rates.

Both the sealed envelopes containing the Technical Bid and Financial Bid separately, shall be placed in an outer envelope dully sealed, marking the outer envelope as "Supply, Installation, Testing and Commissioning of Internet Lease Line in the ICGEB Campus". The Bid shall be dropped in the tender box at the reception of, ICGEB, Aruna Asaf Ali Marg, New Delhi – 110 067.

If the cover containing the Bid documents is not sealed and marked as instructed above, no responsibility will be assumed for any misplacement of the Bid or beforetime opening of the envelope.

**IMPORTANT NOTE:**

1. Bid received through email and/or after the scheduled date and time will not be accepted.
2. ICGEB reserves the right to accept any or reject all the tenders without assigning any reason thereof.
3. Selection will be done on competitive basis. Canvassing in any manner shall lead to disqualification of the Firm / Individual.

**BID OPENING AND EVALUATION:**

**BID OPENING:**

All the Technical Bids shall be opened publicly in the presence of the Bidders or their representatives in front of the Bid Evaluation Committee. Bidders' name, documents with presence and absence of Bid security, period of Bid validity and such other items will be announced and recorded at the time of opening of the Technical Bid by the Bid Evaluation Committee. The Financial Bids of Technically Responsive Bidders will be opened in the presence of such responsive Bidders or their representatives on date and time to be notified later. Total Bid amount will be announced and recorded at the opening of the Financial Bid. Minutes of the Bid Opening containing summary of information with regard to each Bid shall be prepared during the opening of both Technical & Financial Bids.

**EVALUATION OF BIDS:**

1. For proper evaluation & comparison of Bids, the Bid Evaluation Committee, may at its discretion, ask the Bidder for any clarification of the Bid. The request for clarification and the response shall be in writing, but no changes in the price of the Bids shall be offered or permitted.
2. The technical bids will be evaluated by the Bid Evaluation Committee on the basis of experience in similar organizations, resources available with the firm/ Individual, visit of the Committee to the site where the contractor is currently handling similar work etc.
3. The Bid Evaluation Committee will first evaluate the Technical Bids to determine the substantial responsiveness of the Technical Bids. Substantial Responsive Bid is one which conforms to all the terms and conditions as indicated in the Bid Document and which also establishes Bidder's qualification to deliver the services according to technical specifications. After the evaluation of all the Technical Bids, Financial Bids corresponding to only substantial responsive Technical Bids will be taken up for evaluation.
4. All non-substantial Technical Bids will be rejected as non-responsive and corresponding Financial Bids shall be excluded from further evaluation.
5. The Bid Evaluation Committee, may at its discretion, decide to waive off any minor non conformity in a Bid which does not constitute a material deviation with regard to services and pricing.
6. While evaluating Financial Bids, if there is any discrepancy between the unit price and the total price, unit price will prevail and total price shall be corrected. However, if the Bidder does not accept the

correctness of the errors, his Bid will be rejected.

7. The Bidder must have supplied the information required in the Bid document. A Bidder not fulfilling any criteria stipulated, his Bid will be considered non responsive and may be rejected.
8. The Bidders who have duly complied with the Eligibility Criteria will be eligible for further processing.
9. The successful bidders of the Technical Bids will qualify for opening of the Financial Bids.
10. The Bids which have been established as responsive in all respects will be compared for its price competitiveness. On the basis of technical and financial evaluation, substantially responsive and most advantageous Bid will be considered for the award of contract for Supply, Installation, Testing and Commissioning of Internet Lease Line in the ICGEB Campus.





### Items Required and Work of scope

#### 1. Active Component:

S.L. No	Item	Descriptions	Qty
1.1	ILL	Dedicated 1:1 Full Duplex Managed Internet Leased Line upto 200 MBPS in fibre ring Topology/Dual redundant Path.	1
1.2	IP Pool	Static IP Pool with 16 IP and at least 14 Usable IP with Separate IP subnet from others	1

## Technical Specification

### 1. Internet Lease Line

Sr. No.	Specifications	Compliance (Yes/No)	Remarks
1	Should be dedicated 1:1 Full Duplex Managed Internet Leased Line upto 200 MBPS		
2	ILL Should be provided on fibre cable in ring Topology/Dual redundant Path.		
3	Fibre cable should be laid in underground in HDPE Pipe or wall mounted in the campus as well as outside the campus		
4	Any type of digging should be completed by the bidder		
5	Fiber Optic Link should be with 99.5 % Up time on SLA (bidder should submit a draft SLA). Any downtime above this uptime must be compensated in the form of a rebate in the next billing cycle.		
6	ILL Should be with managed services with 24*7 support.		
7	ILL Should be with Dual Local Loop / Ring topology services		
8	The Bidder should provide contact details of a Dedicated Account Manager and Dedicated Service Executive		
9	Any kind of device or router to terminate the link should be provided by the bidder		
10	The Device or router should support Intelligent Routing,		
11	It should be able to automatically switch from one link to another in case of any link failure and alert automatically. Kindly specify this mechanism in your bid.		
12	MRTG graph for monitoring the link must be provided by the bidder.		
13	In case of link failure, an SMS notification should be triggered to ICGEB as well as the support team, and a ticket will generate automatically.		

14	In case of IP blacklisting, the Internet Service Provider/Bidder will be responsible to get the IP whitelisted within 24 hrs.		
15	The bidder must provide pro-rata charges for increasing the link bandwidth for short periods, which will be paid to the bidder in the next quarterly bill.		





**PART-I**

**TECHNICAL-CUM-COMMERCIAL BID**

To,  
The Administrative Officer  
International Center for Genetic Engineering & Biotechnology  
Aruna Asaf Ali Marg  
New Delhi – 110 067.

Subject: Tender for Supply, Installation, Testing and Commissioning of InterNet Lease Line at ICGEB Campus.

Dear Sir,

In response to your tender inviting notice for the above mentioned contract, I/We, a Company/Partnership/Sole Proprietor, am / are submitting the tender with the following particulars:

1. Name of the Contractor (Firm / Individual) and contact person:
2. Date of incorporation of the Firm:
3. Address of the Registered Office:
4. Telephone No./Mobile No.:
5. Fax No./E-mail ID:
6. Whether proprietary / partnership:
7. PAN No. of the Proprietor / Company:

8. Name & Address of the partner, if any:
9. Does the firm have any branches?  
If so, furnish addresses:
10. Total turn-over of the firm during the last 3 years (as per Annexure - B):
11. GST/TIN No. & Service Tax Registration No:
12. Undertaking for Site Visit has to be submitted as per Annexure F
13. Any other information, the firm may like to furnish:
14. Check List Annexure E

**NOTE:**

- i) Attach additional sheet, if required
- ii) Attach documentary proof in respect of above information.

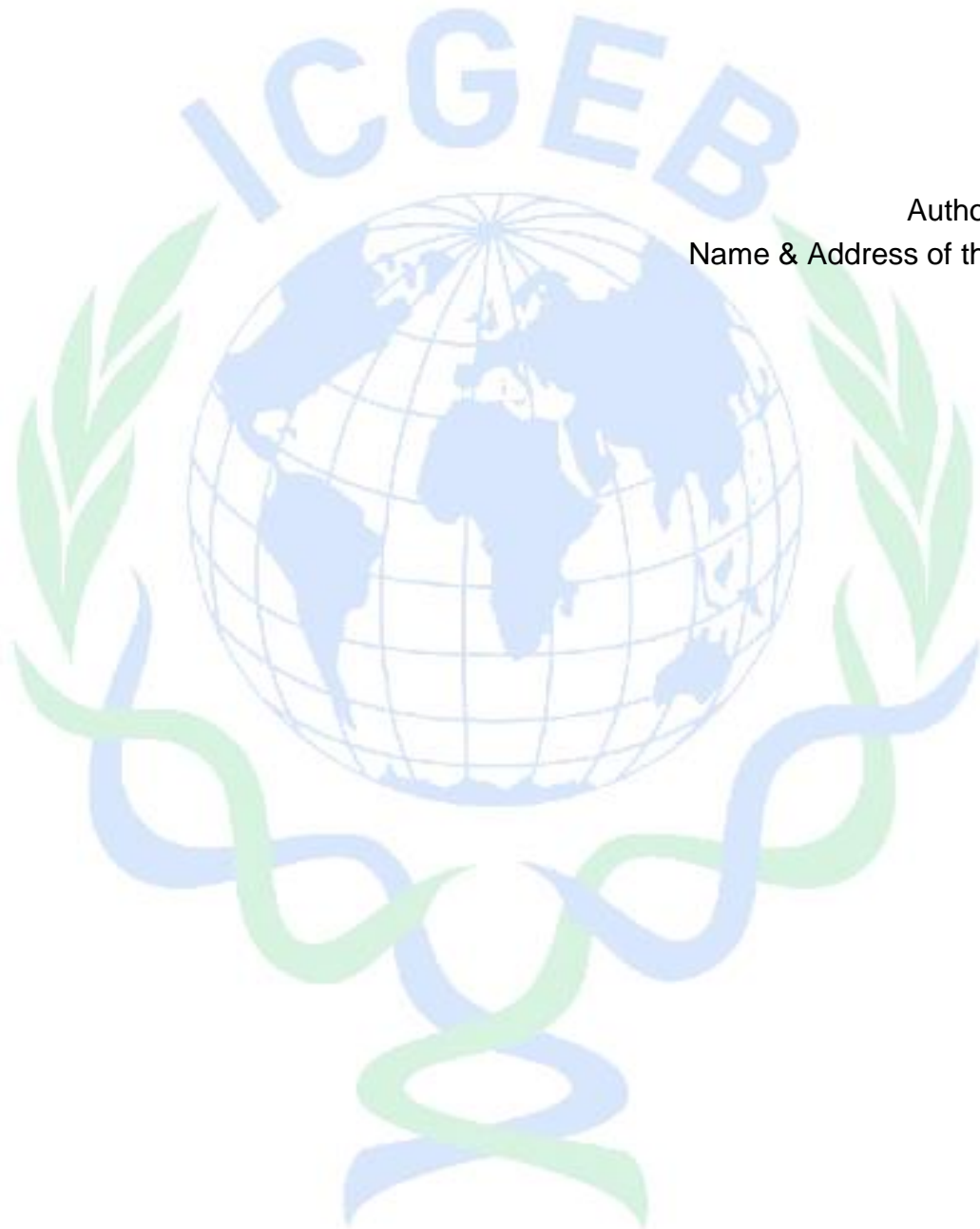
Having acquired the requisite information related to the subject work after visit of the site and examining the form of contract, nature, quantum of work as effecting the tender invited by on behalf of the ICGEB, New Delhi, I/We, the undersigned, hereby offer for Supply, Installation, Testing and Commissioning of Fiber Cabling and active switches in the Tender Document for strictly in accordance with the terms and conditions as indicated by you in the said documents.

ICGEB reserves the right to reject any or all the TENDERS or accept them in part or to reject the lowest quotations without assigning any reasons.

I/We further pay and have enclosed Earnest Money amounting to Rs. 26,000/- and tender fee of Rs 1500/- in the form of Demand Draft in favour of ICGEB, New Delhi along with the Technical Bid which will remain with ICGEB up to final award of contract. However, no interest shall be payable on Earnest money. Earnest money of the successful bidder shall be refunded only against the submission of performance Guaranty and Security Deposit.

Enclosures:

- 1.
- 2.
- 3.
- 4.



Authorised Signatory  
Name & Address of the firm with seal

**PART-II**  
**PRICE BID (Schedule of Rate)**

Name of Work: Supply, Installation, Testing and Commissioning of INTERNET LEASE LINE at ICGEB Campus, New Delhi.

**Active Component:**

S.L. No	Item	Descriptions	Qty	Rate per Unit	Total Amount
1.1	ILL	Dedicated 1:1 Full Duplex Managed Internet Leased Line upto 200 MBPS in fibre ring Topology/Dual redundant Path.	1		
1.2	IP Pool	Static IP Pool with 16 IP and at least 14 Usable IP with Separate IP subnet from others	1		
1.3		One Time Installation Charge	1		
<b>Total Amount</b>					

**Grand Total= .....**

**Note:**

1. GST should be mentioned separately
2. Before quoting the rates, the Contractors should inspect the campus of ICGEB for estimation.

Authorised Signatory  
Name & Address of the firm with seal



Annexure - B

**TURNOVER DETAILS**

Last Three Years Annual Turnover of the Bidding Entity				
(As per the Audited Financial Statement/Annual reports to be enclosed duly certified by CA, copies of Income tax returns also enclosed as proof)				
Financial Year	Turnover of operations in similar kind of business	Turnover in Other Operations	Total Turnover	Net Profit

- i. Financial Statements are Balance Sheets and Profit & Loss Statements duly certified by a CA.
- ii. The Audited Financial Statement etc., are for the year, 2019-20, 2020-21, 2021-22 (Proof to be submitted to satisfy/meet the requirements of Eligibility criteria).

Authorised Signatory

Name & Address of the firm with seal

**UNDERTAKING/DECLARATION FOR NOT BEING BLACK LISTED**

Date .....

To,  
The Administrative Officer  
International Centre for Genetic Engineering & Biotechnology  
Aruna Asaf Ali Marg  
New Delhi – 110 067.

Dear Sir,

I / We ..... hereby confirm that our firm has not been banned or Blacklisted by any government organizations/Institutions/Court/Public sector Units/Private organization. Further, it is certified that there is no police case pending against our firm/partner relating to previous service contracts.

Authorised Signatory

Name & Address of the firm with seal

Annexure - D

Details of other organizations where such work were undertaken during the last 3 years (enclose supporting documents).

Proforma containing details of other organizations where such or similar contracts were undertaken.

Sl. No.	Name & Address of the organization, contact Number	Period of Contract	Whether Govt/semi Govt/Autonomous bodies/PSUs/Institutions/ Industries etc. (pls. specify)	Amount of contract

Authorised Signatory

Name & Address of the firm with seal

**CHECK-LIST (TECHNICAL BID)****SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER**

Sl. No.	Description of requirement	Yes/No	Page No.
1	The firm is registered with the Regional Labour Commissioner (Govt. of Delhi) under the Provisions of Contract Labour Act and its validity date. is.....		
2	Copies of the Balance Sheet and P&L A/c for the last 3 years duly certified by a CA enclosed. (Attach supportive documents: Annexure – B)		
3	Registration certificate issued by the Provident Fund Commissioner enclosed. PF registration code allotted by the Regional Provident Fund Commissioner, Govt. of Delhi, enclosed.		
4	Copy of the Registration certificate/allotment letter of service tax number enclosed.		
5	Copy of the Registration certificate/allotment letter for PAN from the Income Tax Department enclosed.		
6	Registration certificate of ESI enclosed.		
7	Proforma containing details of other organizations where such contracts were/are undertaken enclosed. (Attach supportive documents: Annexure – D)		
8	DD of Rs.14,000/- as EMD and tender fee of Rs 1000/-enclosed.		
9	Price bid proforma completed & sealed in a separate envelope enclosed.		
10	List of Arbitration cases (if applicable) enclosed.  Do not leave it blank. If there are no such cases, write “Not Applicable”.		



11	Acceptance of terms and conditions attached. Each page of terms and conditions to be duly signed as token of acceptance and submitted as part of the tender document.		
12	Copy of the last income tax return enclosed.		
13	Undertaking by the bidder to the effect that there is no police case pending against the proprietor/firm/parties relating to previous service contracts enclosed. (Annexure – C)		

**Declaration by the Tenderer:**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Authorised Signatory

Name & Address of the firm with seal

**NOTE:** Submission of all the documents mentioned above along with declaration, is mandatory. Non submission of any of the information above may render the bid to be rejected.

This certificate shall be furnished duly signed & stamped with Techno-commercial Bid.

**Certificate/ Undertaking**

This is to certify that we have visited the site for **Supply, Installation, Testing and Commissioning of INTERNET LEASE LINE** at ICGEB, New Delhi on ..... and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site conditions.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

Authorised Signatory

Name & Address of the firm with seal