TENDER DOCUMENTS

**NIT- 04/2023**

FOR

**Renovation of Washroom Lab side Admin Block in ICGEB**

AT

INTERNATIONAL CENTRE FOR GENETIC ENGINEERING & BIOTECHNOLOGY (ICGEB)

Aruna Asaf Ali Marg, New Delhi – 110067

Website: www.icgeb.res.in

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**(1)**

**TENDER NOTICE**

**INTRODUCTORY NOTE:**

ICGEB is an international organization dedicated to advanced research and training in molecular biology and biotechnology, with special regard to the need of the developing world.  ICGEB, New Delhi Component has been given privileges and immunities as for other UN Organizations in India vide Government of India’s gazette notification no. 216, SO 403(E) dated 12 April 1988.

ICGEB invites sealed Bids to meet the immediate requirementfor “Renovation of Washroom Lab side Admin Block in ICGEB”

Interested & competent firm/individual may download the Bid documents from ICGEB website

**IMPORTANT INFORMATION**

|  |  |
| --- | --- |
| **Name of Work** | Renovation of Washroom Lab side Admin Block in ICGEB. |
| **Tender No.** | NIT - 04/2023 |
| **Earnest Money Deposit (EMD) & Tender Fee** | EMD of Rs. 3,000/- (Rupees Three thousand only) & Tender Fee of  Rs 500/-(Five hundred Rupees only) in the form of separate demand draft to be drawn in favour of **International Centre for Genetic Engineering & Biotechnology payable at New Delhi**. |
| **Distribution of Tender Document** | **To be downloaded from the website of the ICGEB** [**http://www.icgeb.res.in/ndinfo.htm**](http://www.icgeb.res.in/ndinfo.htm) |
| **Last Date and time for Bid Submission** | 27th  April ,2023 till 3.00 PM |
| **Address at which**  **Bid is to be submitted** | Should be dropped in the tender box at the reception of International Centre for Genetic Engineering & Biotechnology, Aruna Asaf Ali Marg, and New Delhi – 110067. |
| **Date, Time & Place   of opening of the Technical Bid** | 27th April ,2023 till 3.00 PM, ICGEB |
| **Date, Time & Place  of opening of the Financial Bid** | Technically qualified bidders will be called for financial bid opening |
| **Method of selection** | Both “Technical” and “Price” bid should be in separate envelops and then put in to one common envelope, super scribing the name of the work and tender opening date etc. The Financial Proposals of the Firms/Individuals that qualify the Technical Evaluation will only be opened. Further, the Firm/Individual having the least quote (L1) in its financial proposal will be awarded the contract if the price bid is found to be in order. |

**(2)**

**MINIMUM ELIGIBLITY CRITERIA**

The bidder should meet the following Eligibility Criteria and must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their official letterheads to the fairness of these documents while submitting the bid. The bids received without the documentary evidence will be rejected outright.

1. The bidder should have an address in Delhi/NCR.
2. The bidder should have valid **GST/TIN,** registration certificates from relevant authorities (provide latest receipts/challans for documentary evidence).
3. The bidder should submit PAN number with documentary evidence
4. The Company / Firm / Individual, any Partners of the firm should not be black listed by any PSU or Government departments/ UN or its agencies/ institutions/ private organisations in respect of any assignments or behaviour of any Partner/ employee. The firm / Individual will provide an undertaking that such Partner/ employee will not be involved in the said contract, directly or indirectly.
5. An undertaking should be submitted that there are no legal suits / criminal cases pending against the Firm and its Proprietor/Partners or having not been earlier convicted on grounds of moral turpitude or for violation of laws in force.

**(3)**

**GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF THE BID**

**Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.**

1. **PREPARATION AND SUBMISSION OF THE BID DOCUMENT:**

The Bidder is expected to examine all instructions, forms, terms & conditions and specifications stated in the Bid Documents. Failure to furnish all information required in the Bid Document or submission of a Bid not substantially responding to the Bid Documents in every respect will be at the Bidder’s risk and may result in the rejection of the Bid. The following sections of the Bid Documents must be completed and submitted by the Bidder:

1. **TECHNICAL BID should contain the following:**

**Note: All the Annexures to be filled properly and neatly.**

# Technical Bid Form. (Annexure-A)

# Certificate of registration (GST, PAN).

# Documentary evidence for minimum qualifying criteria.

1. Tender Fee of Rs. 500/-.
2. EMD DD of Rs. 3,000/-
3. Undertakings / declaration certificates (Annexure -B)
4. Complete Tender document (except price bid) duly sigh and stamp on each page as a token of acceptance
5. Site Visit certificate (Annexure C)
6. **FINANCIAL / PRICE BID:**

In this bid the bidder is required to quote his items rates/prices for the works mentioned in the scope of work & technical specifications. The rates/price should be inclusive of all material cost, labour, services, charges for the plant/machinery/tools & tackles required for work, freight, Insurance, Govt. duties, excluding GST. If the tax rates are not shown separately, it will be deemed to be included in the quoted price and dealt with, accordingly.

Quoted rates will be deemed to cover all the items & works which may be required for completeness and functioning of total system, even though they may not have been explicitly mentioned in the scope and schedule of works.

No charges towards price escalation, site difficulties shall be payable extra or separately. It is mandatory on bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure to adhere to this condition will lead to rejection of tender.

1. **EARNEST MONEY DEPOSIT & TENDER FEE:**

Earnest money deposit amount equivalent to Rs. 3,000/- (Rupees Three thousand only) & Tender Fee of Rs 500/- (Five hundred only) in the form of DD issued by any Commercial Bank in favour of International Centre for Genetic Engineering & Biotechnology payable at New Delhi must accompany the Technical Bid. The E.M.D. of successful bidder shall be released after submission of performance guarantee by him. Bids not accompanied by E.M.D. shall be rejected. E.M.D. of unsuccessful Bidders will be returned as early as possible. The E.M.D. shall be forfeited if a Bidder withdraws its Bid during the period of validity of the tender.

1. **PERIOD OF VALIDITY.** Bids shall remain valid for **180 days** after last date for bid submission prescribed by ICGEB which may be extended with mutually agreed terms. A bid valid for a shorter period may be rejected by ICGEB as non-responsive.
2. **SITE CONDITION**: Before quoting, the contractor must visit the site to inspect the work and shall fully acquaint himself about the conditions and scope of work with regard to accessibility of site required for the satisfactory execution of work along with site visit certificate No compensation on account of any site difficulties will be entertained, at a later date, after award of the works.
3. **Tender Rejection:** ICGEB reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the centre in this regard will be binding on all the bidders. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Director, ICGEB reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender.
4. **FORMAT AND PREPARATION OF THE BID**:
5. The Bidder shall prepare the Technical Bid and Financial Bid and place them in two separate sealed covers, clearly marking each as “Technical Bid” and “Financial Bid”. Name of firm / proprietor, address & contact no. should be mentioned clearly on both the envelopes. These should further be placed in a large size envelope with the same information on it. Both Technical & Financial Bids, along with documents required to be submitted, shall be signed by the Bidder and a person duly authorized by the Bidder to, on each page. Written power of attorney accompanying the Bid shall indicate necessary authorization. Any correction in the Bid shall be initiated by the person signing the Bid.
6. All entries in the Application form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached.
7. No deviations in respect of NIT conditions are acceptable.
8. ICGEB reserves the right to visit the working sites mentioned by bidders as proof of experience to ascertain the quality of service rendered. The bidder will have to arrange for such visit.
9. **SUBMISSION OF BID:**

The Bid in two parts, one containing the Technical Bid and the other containing the Financial Bid shall be placed in two separate sealed envelopes clearly marked as below:

1. "Bid for Renovation of Washroom Lab side Admin Block in ICGEB .- Technical Bid"
2. "Bid for Renovation of Washroom Lab side Admin Block in ICGEB .- Financial Bid"

The sealed envelope having the Technical Bid shall contain the Technical Bid Form, Declaration Certificates, Demand drafts for Tender fee and E.M.D, documents establishing eligibility of offered services and a complete set of the Bid Document stamped & signed on all the pages etc.

The other sealed envelope will contain the Financial Bid which shall include Schedule of Rates.

Both the sealed envelopes containing the Technical Bid and Financial Bid separately, shall be placed in an outer envelope dully sealed, marking the outer envelope as “Renovation of Washroom Lab side Admin Block in ICGEB”. The Bid shall be dropped in the tender box at the reception of, ICGEB, Aruna Asaf Ali Marg, New Delhi – 110 067.

If the cover containing the Bid documents is not sealed and marked as instructed above, no responsibility will be assumed for any misplacement of the Bid or beforetime opening of the envelope.

1. **IMPORTANT NOTE:**
2. Bid received through email and/or after the scheduled date and time will not be accepted.
3. ICGEB reserves the right to accept any or reject all the tenders without assigning any reason thereof.
4. Selection will be done on competitive basis. Canvassing in any manner shall lead to disqualification of the Firm / Individual.

1. **BID OPENING AND EVALUATION:**

**BID OPENING**:

All the Technical Bids shall be opened publicly in the presence of the Bidders or their representatives in front of the Bid Evaluation Committee. Bidders' name, documents with presence and absence of Bid security, period of Bid validity and such other items will be announced and recorded at the time of opening of the Technical Bid by the Bid Evaluation Committee. The Financial Bids of Technically Responsive Bidders will be opened in the presence of such responsive Bidders or their representatives on date and time to be notified later. Total Bid amount will be announced and recorded at the opening of the Financial Bid. Minutes of the Bid Opening containing summary of information with regard to each Bid shall be prepared during the opening of both Technical & Financial Bids.

1. **EVALUATION OF BIDS:**
2. For proper evaluation & comparison of Bids, the Bid Evaluation Committee, may at its discretion, ask the Bidder for any clarification of the Bid. The request for clarification and the response shall be in writing, but no changes in the price of the Bids shall be offered or permitted.
3. The technical bids will be evaluated by the Bid Evaluation Committee on the basis of experience in similar organizations, resources available with the firm/ Individual, visit of the Committee to the site where the contractor is currently handling similar work etc.
4. The Bid Evaluation Committee will first evaluate the Technical Bids to determine the substantial responsiveness of the Technical Bids. Substantial Responsive Bid is one which conforms to all the terms and conditions as indicated in the Bid Document and which also establishes Bidder’s qualification to deliver the services according to technical specifications. After the evaluation of all the Technical Bids, Financial Bids corresponding to only substantial responsive Technical Bids will be taken up for evaluation.
5. All non-substantial Technical Bids will be rejected as non-responsive and corresponding Financial Bids shall be excluded from further evaluation.
6. The Bid Evaluation Committee, may at its discretion, decide to waive off any minor non conformity in a Bid which does not constitute a material deviation with regard to services and pricing.
7. While evaluating Financial Bids, if there is any discrepancy between the unit price and the total price, unit price will prevail and total price shall be corrected. However, if the Bidder does not accept the correctness of the errors, his Bid will be rejected.
8. The Bidder must have supplied the information required in the Bid document. A Bidder not fulfilling any criteria stipulated, his Bid will be considered non responsive and may be rejected.
9. The Bidders who have duly complied with the Eligibility Criteria will be eligible for further processing.
10. The successful bidders of the Technical Bids will qualify for opening of the Financial Bids.

The Bids which have been established as responsive in all respects will be compared for its price competitiveness. On the basis of technical and financial evaluation, substantially responsive and most advantageous Bid will be considered for the award of contract for Renovation of Washroom Lab side Admin Block in ICGEB.

1. THE BIDDER IS EXPECTED TO EXAMINE ALL INSTRUCTIONS, forms, terms and conditions in the bidding documents. Failure to furnish all information required in the bidding documents or submitting a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.
2. THE BIDDER SHALL BEAR ALL THE COSTS associated with the preparation and submission of its bid, and ICGEB in no case will be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
3. PROFESSIONAL EXCELLENCE AND ETHICS: ICGEB requires that all Bidders participating in this Bid adhere to the highest ethical standards, both during the selection process and throughout the execution of the contract.
4. FAILURE OF THE SUCCESSFUL BIDDER to comply with all the requirements shall constitute sufficient grounds for the annulment of the award, in which event ICGEB may make the award to the next lowest evaluated bidder or call for new bids.
5. THE TENDERING AUTHORITY RESERVES THE RIGHT TO ACCEPT ANY BID not necessarily the lowest, reject any bid without assigning any reasons for entering into the Rate Contract.
6. **CONDITIONAL BIDS:** If a bidder imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his bid is liable to be summarily rejected.
7. The Director, ICGEB reserves the right to cancel any or all the tenders without assigning any reason.
8. Tender once submitted will remain with ICGEB and will never be returned to the bidders.
9. **ARBITRATION/RESOLUTION OF AND JURISDICTION**

Any dispute arising out of this contract will be in accordance with the principle of international laws.

**(4)**

**Scope of Work**

Name of Work: Renovation of Washroom Lab side Admin Block in ICGEB.

|  |  |  |
| --- | --- | --- |
| **S.no** | **Description of work** | **Qty.** |
| 1 | **Granite** - Dismantling of existing platform Providing and fixing 18 mm thick gang saw cut (**a saw having several parallel blades making simultaneous cuts).**  mirror polished, moulded and polished, machine cut for basin platforms, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels.  (a) Granite of black colour and shade.  Granite Slab for Wash basin platform 1m x 2.1m with skirting size- ( 7ft x 5 inch ) with polished edges, fixing the slab in the wall complete as per instructions including cutting, grouting and finishing the walls etc., complete. | 5 Sqm. |
| *2* | Wash Basin - Dismantling of existing wash basin and Providing and fixing table/ counter top wash basin.  32 mm dia CP Brass waste coupling of standard pattern, filling of joints between wash basin and the granite etc. all necessary fittings complete.:  A) wash basin size and colour as per site oval/Round shape. TABLE TOP wash basin OVER COUNTER- Approved make. | 2 nos. |
| *3* | Health faucet -Dismantling of existing health faucet Providing and fixing Health Faucet with one meter long flexible tube & wall hook of approved make.  (a) 15 mm nominal bore or suitable size | 2 nos. |
| *4* | C.P. copper connection - Providing and fixing C.P. copper connection pipe with CP brass union and rubber washer approved make with all necessary materials ,arrangement for fixing and placing in position etc., completed. | 4 nos |
| *5* | Paint on Entrance wooden Door - Applying three or more coats of melamine polish /painting of approved quality and shade to have desired, finish to all exposed surface of teak wood members Main door etc. including preparing of surface by sand papering, applying putty etc. complete. | 40 sqft |
| *6* | Painting - walls and ceiling roof Distempering with oil bound distemper of approved brand and manufacture to give an even shade: Old work (one or more coats). | 420 sqft |
| *7* | Washroom Door - Painting on all types of metal / wooden surface with Synthetic Enamel Paint of approved brand and manufacture of required colour to give an even shade: Two coats including two coats of approved steel primer after thoroughly cleaning the existing surface by sand paper. | 50 sqft |
| *8* | Pillar cock - Dismantling of existing pillar cock , Providing and fixing Approved make Mixture pillar cock with 200mm Extension Body if required with necessary fittings complete. | 2 nos |
| *9* | Toilet paper holder - Providing and fixing Toilet Paper Holder with all necessary fittings complete. | 2 nos |
| *10* | Urinal - Dismantling of existing urinal, Providing and Fixing URINAL with auto sensors approved make (white colour) with cistern down take pipe, concealed cock, bottle trap, all necessary fittings complete, approved model. Urinal Size- As per site requirement. | 4 nos |
| *11* | WC- Dismantling of existing WC, Providing and fixing in position Chinaware European type water closet required P trap or S trap of approved make consisting of 10 ltr. PVC flushing cistern ISI marked, PVC short bend 32 mm dia or suitable size including cost of seat cover complete in all respect. A) Size required as per site. | 2 nos |
| *12* | ANGLE VALVE- Providing and fixing C.P. brass angle valve for basin mixer, WC, and geyser points of approved quality conforming to IS: 8931 a) 15 mm nominal or suitable size. | 6 nos |
| *13* | Wall tiles - Dismantling existing wall tiles Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades of any size any colour as approved on site skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete. **Tiles Size - 300\*300 mm for wall** | 600 sqft |
| *14* | **Floor tiles** - Dismantling existing floor tiles Providing Ceramic tiles with skirting of approved quality, shape and thickness not less than 8mm on floor, skirting over a cement mortar bed of 15 mm thick in prop 1:3 (1 cement : Coarse Sand) approved make fix with Fix-A-Tile (Choksey / Sika / Pedelite / Rouf) including pointing in white cement mixed with pigment of matching shade complete. **Tiles Size - 600\*600 mm for floor** | 220 sqft |
| *15* | **CPVC Pipe** - Providing and fixing (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement ,trenching ,refilling & testing of joints complete as per direction of Engineer in Charge. 25 mm nominal outer dia Pipes 25mm. C.P.V.C pipes for distribution in toilets / pantry including chase cutting, chase filling. The rate shall include all accessories like tees, unions, elbows, bends etc. required to make the system operational & complete | 50 Rft. |
| *16* | **Urinal glass partition**: Supply & installation of 12mm thick frost finish toughened glass curved corners with smooth edge finish urinal partition with bottom SS frame support and fixed on wall using U clamp including all consumable, tools, tackles, labour etc. all complete. Size of glass - **Size: 450 X 900mm.** | 3 nos |
| *17* | **DRAINAGE PVC PIPE** - Providing & fixing 2”dia PVC pipes of supreme/prince make or equivalent in position of required size with special fittings, traps, bends, floor & nahani traps etc. Including chemical sealed joints as required at site making necessary connections with existing lines for w.c. & waste water lines, chambers to be constructed wherever necessary, unused lines for w.c. & waste water to be removed, the rate shall include all incidental work, cutting & making good walls & floors etc. Complete. | 20 Rft |
| *18* | **ACRYLIC SHEET** - providing and fixing for washroom pvc, and cpvc lines covering area from Coloured cast acrylic sheet thickness 3mm, fixing with SS Glass Stud and nuts , bolts approved make with all necessary materials ,arrangement for fixing and placing in position etc., completed. | 70 sqft |
| *19* | Glass with Aluminium channel - Dismantling existing Providing and fixing aluminium windows (including frame, tubes, sections, shutter and handles) with sliding Clear Toughened glass panes of 4.0 mm thickness both left/Right Pane is Sliding with hinges pivots and necessary fittings. Making provision for fixing of fittings completed wherever required.  Colour- Pure White. | 25 sqft |

**Approved make:**

*Sanitary ware – Cera, parry, Hind ware*

*Bathroom fittings -Jaguar, hind ware*

*CPVC –Astral, Finolex*

*PVC Pipes Fittings – Supreme, Prakash*

*Tiles - Kajaria, Somany, Orient.*

*Painting - Berger, Asian.*

**(5)**

**TERMS OF PAYMENT**

1. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract due to whatsoever reasons.
2. **Performance Guarantee @5%**shall be deposited to the department on the work order amount by the agency within a period of 15 days from the date of issue of LOI (work order) before commencement of work. Performance guaranty shall only be acceptable in the form of bank guarantee /DD and it will be returned after successful completion of work.(Date of completion certificate issued by ICGEB)

If tenderer fails to deposit the said performance security within the period as indicated, the Earnest Money deposited by the tenderer shall be forfeited automatically without any notice to the tenderer and without prejudice to any other right or remedy. Performance Bank guarantee shall be valid for entire contract period and two extra months. In case of con-tract extension with or without LD the validity of BG shall also be extended for the extended period with additional two months.

(ii) FORFEITURE: Performance Bank guarantee shall contain a statement that it shall be automatically and unconditionally forfeited without recourse and payable against the presentation by ICGEB to the relevant company/ correspondent bank, as the case may be, together with a simple statement that tenderer has failed to com- ply with any term or condition set forth in the Contract.

(iii) RELEASE: Performance Bank guarantee will be released without interest on successful taking over of the project by ICGEB on receipt of written request from tenderer.

1. **Security deposit of 10 %** will be deducted from the Contractors bills and same will be released after successful expiry of defect liability of 12 months from date of completion of Work.
2. **Payment of bills:**

100 % payments after satisfactory completions of work.

1. **Extra Items:** - During the execution of work, the contractor may require to execute certain additional/extra items in order to complete the job/works beyond the BOQ for which no rates are available. The payment for such extra/deviated items shall be paid as per rate approved on the basis of analysis. The cost component for rate analysis shall be (i) cost of material (ii) cost of direct labour (iii) Contractor over heads & profit 10%. Before execution of extra work, the rate analysis may be forwarded to ICGEB for approval of the Director, ICGEB. However, the extra items amount should not exceed 10% of the total contract value including all taxes.
2. **Guarantee/Defect Liability Period:** The contractor should guarantee for the works / items executed by him against the bad material / workmanship for a period of one year from the date of acceptance by ICGEB. During this period if any replacement of items and/or repairs / rectification is needed, the same should be replaced / repaired free of cost to ICGE
3. **Liquidated Damage:** In case the work is delayed beyond the specified completion period for reasons attributed to the contractor, deductions on account of Liquidated damages @ 1 % of the contract value per week will be deducted subject to a maximum of 10% of the total contract value excluding GST. However, in case the works are delayed beyond the schedule completion/contract period, ICGEB reserves the right to get the work done by any other contractor at the risk and cost of the contractor and amount to this affect along with 10% over heads will be deductible from his bills/dues.
4. Rates quoted by bidder in ‘Price Bid’ will be item rates i.e. will be all inclusive including material, labour, cartage, tools, tackles, all access ladders & scaffolding, (all taxes excluding GST), Contractors overhead profit and all other expenses not specifically mentioned but reasonably implied.

**(6)**

**GENERAL TERMS AND CONDITIONS RELATING TO WORKS**

1. **Completion Time:** Time limit for completion of the work is 30 days from the date of the order issued. The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within the given time from the date of issue of work order. The successful bidder has to submit the time & activity chart for the completion of work.

Under the force-major conditions or delay due to reasons beyond control of the contractor, ICGEB may grant suitable time extension for which the contractor has to request along with the justification/ reasons well in advance to the Director, ICGEB for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period of contract. The decision of the Director will be final and binding on the bidder/contractor.

1. Kindly note that payment shall be made as per the actual quantities executed and not on the basis of materials supplied. The final payment will only be made on the basis of the actual work quantities executed and for this a joint measurement by ICGEB and the contractor will have to be taken. The responsibility and the facilitation for taking the measurements will rest with the contractor.
2. The Work shall be done as per schedule of items, specification terms and conditions and instruction of Engineer-in-charge on as and when required basis.
3. The rates shall be inclusive of cartage/ loading unloading or any other expenses. GST should be clearly shown separately. Rate must be valid and firm for a period of one year from the date of award of contract/Letter.
4. Inferior and Poor quality material shall not be accepted and contractor will redo such works
5. The contractor will have to undertake responsibility of accidents etc. for his persons working on site.
6. The Contractor shall clean the site after completion of work before submission of final bill. Any dismantled material shall be stacked in designated place as instructed by the Engineer-in-charge.
7. Charges for scaffolding or jhula if any, will be considered included in the quoted rates and no extra amount will be paid on this account.
8. Measurement shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative.
9. All materials brought at site shall be got approved from the Engineer in charge before incorporation.
10. Contractor shall carry out the various tests as enumerated in CPWD/BIS specification at his own cost.
11. Quantities are indicative and likely to vary. Bidder will have no objection for variation in quantities thereon. Payment will be as per actual work executed. 10%±deviation in quantities would be permitted.
12. In case the bidder withdraws his offer within the validity of tender or contractor fails to work as per contract terms & conditions specifications after issue of the award letter, the earnest money will be forfeited. Other suitable administrative punitive action may also be imposed as deemed fit.
13. Contractor should depute a qualified supervisor dedicated for this site, who will co-ordinate work and interact with the ICGEB representative responsible for supervision of work. Without a Supervisor, work will not be allowed. All the persons deployed at ICGEB site should carry valid gate-passes. Any negligence/offence on their part will attract immediate removal from site.
14. The contractor will provide all necessary materials, tools, equipment, measuring instruments and working consumables etc., needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same.
15. Watch and Ward of all material till the system is taken over by ICGEB shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
16. During execution of work, the contractor should follow all standard norms of safety measures / precautions to avoid accidents / damages to man, machines and buildings. On non-adherence of this clause, suitable fines as decided by the Director, ICGEB shall be imposed.
17. Challan: No material belonging to the contractor whether consumable or non-consumable should be brought inside the ICGEB campus without proper entry at the main gate nor any material should be taken out without proper gate pass issued by the ICGEB. List of all inwards / outwards challan to be maintained by the contractor with a copy marked to ICGEB.
18. ICGEB will provide free water and electricity during Renovation of Washroom Lab side Admin Block in ICGEB. The contractor has to make his own arrangements for distribution of power and water from that point as per his requirements.
19. Termination of Contract: The Director, ICGEB reserves the right to terminate the contract on account of poor workmanship, failure to mobilise the site within 30 days, non-compliance of set norms/ specifications for the works, delay in progress of work, violation of any contract provisions by the contractor. In such case the contractor is liable to pay liquidated damages @ 10% of tendered value besides for failure of EMD.

(7)

ANNEXURES FORTECHNICAL BID

**Note: All the Annexures should be filled properly and neatly.**

**Annexure-A**

#### Technical Bid Form

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Description. | Fill the detail | Page No. of documentary evidence. |
| 1. | Name of Agency. |  |  |
| 2. | Office Address in Delhi NCR,  Tel. Nos and Email ID: |  |  |
| 3. | GST Registration details (with documentary evidence) |  |  |
| 4. | PAN No. (with documentary evidence) |  |  |
| 5 | Signed and stamped Tender document |  |  |
| 6 | Tender Fee |  |  |
| 7 | Earnest Money Deposit |  |  |
| 8 | Undertaking for not black listed |  |  |
| 9 | Site visit acceptance certificate (signed and stamped) |  |  |

Authorised Signatory

Name & Address of the firm with se

Annexure - B

**UNDERTAKING/DECLARATION FOR NOT BEING BLACK LISTED**

Date...................................

To,

The Administrative Officer

International Centre for Genetic Engineering & Biotechnology

ArunaAsaf Ali Marg

New Delhi – 110 067.

Dear Sir,

I / We ................................................... hereby confirm that our firm has not been banned or Blacklisted by any government organizations/Institutions/Court/Public sector Units/Private organization. Further it is certified that there is no police case pending against our firm/partner relating to previous service contracts.

Authorised Signatory

Name & Address of the firm with seal

Annexure – C

This certificate shall be furnished duly signed & stamped with Techno-commercial Bid.

**Site Visit Certificate/ Undertaking**

This is to certify that we have visited the site for work of **Renovation of Washroom Lab side Admin Block in ICGEB on** …....................... and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site conditions.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

Component In-Charge Authorised Signatory

ICGEB New Delhi Name & Address of the firm with seal

(8)

PRICE BID

**PRICE BID (Schedule of Rate)**

**Name of Work: Renovation of Washroom Lab Side Admin Block in ICGEB.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.no** | **Description of work** | **Qty.** | **Unit** | **Rate** | **Amount** |
| 1 | **Granite** - Dismantling *of existing platform Providing and fixing 18 mm thick gang saw cut (****a saw having several parallel blades making simultaneous cuts).***  *mirror polished, moulded and polished, machine cut for basin platforms, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels.*  *(a) Granite of black colour and shade.*  *Granite Slab for Wash basin platform 1m x 2.1m with skirting size- ( 7ft x 5 inch ) with polished edges, fixing the slab in the wall complete as per instructions including cutting, grouting and finishing the walls etc., complete.* | *5* | *Sqm.* |  |  |
| *2* | **Wash Basin** - Dismantling of existing wash basin and Providing and fixing table/ counter top wash basin.  32 mm dia CP Brass waste coupling of standard pattern, filling of joints between wash basin and the granite etc. all necessary fittings complete.:  *A) wash basin size and colour as per site oval/Round shape. TABLE TOP wash basin OVER COUNTER- Approved make.* | *2* | *pcs* |  |  |
| *3* | ***Health faucet*** *-Dismantling of existing health faucet Providing and fixing Health Faucet with one-meter-long flexible tube & wall hook of approved make.(a) 15 mm nominal bore or suitable size*  *(a) 15 mm nominal bore* | *2* | *pcs* |  |  |
| *4* | ***C.P. copper connection*** *- Providing and fixing C.P. copper connection pipe with CP brass union and rubber washer approved make with all necessary materials ,arrangement for fixing and placing in position etc., completed.* | *4* | *pcs* |  |  |
| *5* | ***Paint on Entrance wooden Door*** *- Applying three or more coats of melamine polish /painting of approved quality and shade to have desired, finish to all exposed surface of teak wood members Main door etc. including preparing of surface by sand papering, applying putty etc. complete.* | *40* | *Sqft* |  |  |
| *6* | ***Painting*** *- walls and ceiling roof Distempering with oil bound distemper of approved brand and manufacture to give an even shade: Old work (one or more coats).* | *420* | *Sqft* |  |  |
| *7* | ***Washroom Door*** *- Painting on all types of metal / wooden surface with Synthetic Enamel Paint of approved brand and manufacture of required colour to give an even shade: Two coats including two coats of approved steel primer after thoroughly cleaning the existing surface by sand paper.* | *50* | *Sqft* |  |  |
| *8* | ***Pillar cock*** *- Dismantling of existing pillar cock, Providing and fixing Approved make Mixture pillar cock with 200mm Extension Body if required with necessary fittings complete.* | *2* | *each* |  |  |
| *9* | ***Toilet paper holder*** *- Providing and fixing Toilet Paper Holder with all necessary fittings complete.* | *2* | *each* |  |  |
| *10* | ***Urinal*** *- Dismantling of existing urinal, Providing* and Fixing URINAL with auto sensors approved make (white colour) with cistern down take pipe, concealed cock, bottle trap, all necessary fittings complete, approved model. *Urinal Size- As per site requirement.* | *4* | *pcs* |  |  |
| *11* | ***WC****- Dismantling of existing WC, Providing and fixing in position Chinaware European type water closet required P trap or S trap of approved make consisting of 10 ltr. PVC flushing cistern ISI marked, PVC short bend 32 mm dia* ***or suitable size*** *including cost of seat cover complete in all respect. A) Size required as per site.* | *2* | *pcs* |  |  |
| *12* | ***ANGLE VALVE-*** *Providing and fixing C.P. brass angle valve for basin mixer, WC, and geyser points of approved quality conforming to IS: 8931 a) 15 mm nominal* ***or suitable size.*** | *6* | *pcs* |  |  |
| *13* | **Wall tiles** - Dismantling existing wall tiles Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades of any size any colour as approved on site skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete.  ***Tiles Size -* 300\*300 mm for wall** | *600* | *Sqft* |  |  |
| *14* | **Floor tiles** - Dismantling existing floor tiles Providing Ceramic tiles with skirting of approved quality, shape and thickness not less than 8mm on floor, skirting over a cement mortar bed of 15 mm thick in prop 1:3 (1 cement : Coarse Sand) approved make fix with **Fix-A-Tile (Choksey / Sika / Pedelite / Rouf)**  including pointing in white cement mixed with pigment of matching shade complete. **Tiles Size - 600\*600 mm for floor** | *220* | *Sqft* |  |  |
| *15* | ***CPVC Pipe*** *- Providing and fixing (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement ,trenching ,refilling & testing of joints complete as per direction of Engineer in Charge. 25 mm nominal outer dia Pipes* ***25mm****. C.P.V.C pipes for distribution in toilets / pantry including chase cutting, chase filling. The rate shall include all accessories like tees, unions, elbows, bends etc. required to make the system operational & complete* | *50* | *RFT* |  |  |
| *16* | ***Urinal glass partition****: Supply & installation of 12mm thick* ***frost finish toughened glass*** *curved corners with smooth edge finish urinal partition with bottom SS frame support and fixed on wall using U clamp including all consumable, tools, tackles, labour etc. all complete.*  *Size of glass - Size: 450 X 900mm.* | *3* | *pcs* |  |  |
| *17* | ***DRAINAGE PVC PIPE*** *- Providing & fixing 2”dia PVC pipes of supreme/prince make or equivalent in position of required size with special fittings, traps, bends, floor & nahani traps etc. Including chemical sealed joints as required at site making necessary connections with existing lines for w.c. & waste water lines, chambers to be constructed wherever necessary, unused lines for w.c. & waste water to be removed, the rate shall include all incidental work, cutting & making good walls & floors etc. Complete.* | *20* | *RFT* |  |  |
| *18* | ***ACRYLIC SHEET -*** *providing and fixing for washroom pvc, and cpvc lines covering area from Coloured cast acrylic sheet thickness 3mm****,*** *fixing with* ***SS Glass Stud*** *and nuts , bolts approved make with all necessary materials ,arrangement for fixing and placing in position etc., completed.* | *70* | *Sqft* |  |  |
| *19* | ***Glass with Aluminium channel -*** *Dismantling existing Providing and fixing aluminium windows (including frame, tubes, sections, shutter and handles) with sliding Clear Toughened glass panes of 4.0 mm thickness both left/Right Pane is Sliding with* hinges pivots and necessary fittings. Making provision for fixing of fittings completed wherever required.  *Colour-* *Pure White.* | *25* | *Sqft* |  |  |
| ***TOTAL*** | |  |  |  |  |

**Approved make:**

*Sanitary ware – Cera, parry, Hind ware*

*Bathroom fittings -Jaguar, hind ware*

*CPVC –Astral, Finolex*

*PVC Pipes Fittings – Supreme, Prakash*

*Tiles - Kajaria, Somany, Orient.*

*Painting - Berger, Asian.*

**Note:-**

1. Abnormally low and high bid will not be entertained.
2. GST should be mentioned separately.
3. Before quoting the rates, the Contractors should inspect the works at campus of ICGEB.
4. Fill the price bid in Excel format.

Authorised Signatory

Name & Address of the firm with seal