

TENDER DOCUMENTS

MW-02/2024

FOR

Providing and Fixing of Blinds

AT

INTERNATIONAL CENTRE FOR GENETIC ENGINEERING & BIOTECHNOLOGY (ICGEB)

Aruna Asaf Ali Marg, New Delhi – 110067

Website: www.icgeb.res.in

INDEX

Sl. No.	Item	Pg. No.
1.	Tender notice	3
2.	Minimum Eligibility Criteria	5
3.	Scope of work	6
4.	Terms of Payment	7
5.	Site visit certificate	8
6	Price bid	9

(1)

TENDER NOTICE

INTRODUCTORY NOTE:

ICGEB is an international organization dedicated to advanced research and training in molecular biology and biotechnology, with special regard to the need of the developing world. ICGEB, New Delhi Component has been given privileges and immunities as for other UN Organizations in India vide Government of India's gazette notification no. 216, SO 403(E) dated 12 April 1988.

ICGEB invites sealed Bids to meet the immediate requirement for "Providing and Fixing of Blinds" Interested & competent firm/individual may download the Bid documents from ICGEB website

IMPORTANT INFORMATION

Name of Work	Providing and Fixing of Blinds.
Tender No.	MW-02/2024.
Tender Fee	Tender Fee of Rs 500/- (Five hundred Rupees only) in the form of separate demand draft to be drawn in favour of International Centre for Genetic Engineering & Biotechnology payable at New Delhi.
Last Date and time for Bid Submission	31 st May, 2024 till 3:00 PM.
Address at which Bid is to be submitted	Should be dropped in the tender box at the reception of International Centre for Genetic Engineering & Biotechnology, Aruna Asaf Ali Marg, and New Delhi – 110067.
Date, Time & Place of opening of the Financial Bid	31 st May, 2024 at 4:00 PM in ICGEB.

(2)

MINIMUM ELIGIBILITY CRITERIA

The bidder should meet the following Eligibility Criteria and must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their official letterheads to the fairness of these documents while submitting the bid. The bids received without the documentary evidence will be rejected outright.

1. The bidder should have an address in Delhi/NCR.
2. The bidder should have valid **GST/TIN**, registration certificates from relevant authorities (provide latest receipts/challans for documentary evidence).
3. The bidder should submit PAN number with documentary evidence

(3)

Scope of Work

Name of Work: Providing and Fixing of Roller, Zebra and Vertical Blinds.

- 1. Roller blind** - Providing and fixing the Blind system consist of a coated aluminium tube of 38 mm diameter with provision of fabric clamping. The Fabric is rolled up and down through a chain drive system with built in drive gear and an over run brake system. The side brackets are universal type suitable both for wall and ceiling mounting. The bottom end of the fabric is rolled over an oval shape aluminium tube with provision to lock the fabric.
- 2. Zebra blinds** - Providing, supplying & fixing Zebra Blinds of approved make, shade etc at the predetermined locations. The fabric used should be dust, moisture resistant and the vendor to get the sample approved from the PI before supplying the items.
- 3. Vertical Blinds** - Providing and fixing Vertical Blinds made of glass fibre fabrics in width 5" (or 4"). Minimum overlapping of ¾" in fabric. Top aluminium anodized rail of 1.4 mm thickness. 2-inch-wide channel with front lamination of same fabric. Runners having stainless steel hooks with built-in shock spring and self-aligning slip clutch. End control box composed of double gear system. Stainless steel spacers. Bottom weight fully plastic covered linked with plastic bead chain.

Approved Make:

1. Roller Blind: Vista, MAC
2. Zebra Blind: Vista, MAC
3. Vertical Blind: Vista, MAC

(4)

TERMS OF PAYMENT

1. Payment of bills:

100 % payments after satisfactory completions of work.

(5)

Annexure – A

This certificate shall be furnished duly signed & stamped with Techno-commercial Bid.

Site Visit Certificate/ Undertaking

This is to certify that we have visited the site for work of **Providing and Fixing of Blinds** on and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site conditions.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

Component In-Charge
ICGEB New Delhi

Authorised Signatory
Name & Address of the firm with seal

(6)

PRICE BID (Schedule of Rate)**Name of Work: Providing and Fixing of Blinds.**

S. No.	Description	Qty.	Unit	Rate	Amount
1.	<p>Roller blind -The Blind system consist of a coated aluminium tube of 38 mm diameter with provision of fabric clamping. The Fabric is rolled up and down through a chain drive system with built in drive gear and an over run brake system. The side brackets are universal type suitable both for wall and ceiling mounting. The bottom end of the fabric is rolled over an oval shape aluminium tube with provision to lock the fabric.</p> <p>Approved Make: Vista, MAC</p>	85	SQFT		
2.	<p>Zebra blinds - Providing, supplying & fixing Zebra Blinds of approved make, shade etc at the predetermined locations. The fabric used should be dust, moisture resistant and the vendor to get the sample approved from the PI before supplying the items.</p> <p>Approved Make: Vista, MAC</p>	180	SQFT		
3.	<p>Vertical Blinds - Providing and fixing Vertical Blinds made of glass fibre fabrics in width 5" (or 4"). Minimum overlapping of 3/4" in fabric. Top aluminium anodized rail of 1.4 mm thickness. 2-inch-wide channel with front lamination of same fabric. Runners having stainless steel hooks with built-in shock spring and self-aligning slip clutch. End control box composed of double gear system. Stainless steel spacers. Bottom weight fully plastic covered linked with plastic bead chain.</p> <p>Approved Make: Vista, MAC</p>	120	SQFT		
	TOTAL				
	GST				
	GRAND TOTAL				

Note:

1. Abnormally low and high bid will not be entertained.
2. GST should be mentioned separately.
3. Before quoting the rates, the Contractors should inspect the works at campus of ICGEB.
4. The above rate will be considered as a rate contract for next one year, against which additional order may be placed as per requirement from time to time.
5. Fill the price bid in Excel format.

Authorised Signatory
Name & Address of the firm with seal