

S.No	Details to be furnished	Details/Documents attached
1	Name & Address of the company along with contact details of Owner, Chairman, MD, CEO and directors.	
2	Year of Establishment of company	
3	Type of Ownership: Proprietorship or Partnership or Private Limited or Public Limited or Central Undertaking or State undertaking or Any other (specify)	
4	Partnership deed in respect of Partnership firms	
5	Certificate of Incorporation in respect of Ltd Co	
6	Complete Information on Party's offices in Delhi Office Address Telephone no./ Mobile no. Name of Contact Person with email id's	
7	Self-attested Copy of PAN	
8	Self-attested Copy of GST Registration certificate	
9	Bank Reference (Details of Electronic Fund Transfer duly endorsed by the owner) Name of the Company - Name of the Bank with branch - City/ Place - Account Number -Account Type - IFSC Code of the Bank Branch - MICR code of the bank Branch	
10	If any EX ICGEB Personnel is owner/joint-owner or employed by the Company, Mention the details	
11	Letter of authorization for signatories to act on behalf of the company	

Sign and Seal

Name of Authorized Official

Legal

Stamp